



GREAT BARR SCHOOL



Computers, the Internet and E-Mail Code of Conduct

Pupil responsibilities/rules

1. You must take complete responsibility for your own user area including having suitable passwords that are known only to you. You must not allow others to use your password.
2. You must not attempt to access other people's user areas and / or tamper with their work.
3. You must not use the Internet/E-Mail/Network facilities to break the law. For example, you must not download copyright material, use the network facilities to spread viruses or access, display, store or distribute any sexually explicit, offensive and/or racist messages/material.
4. You must not send E-Mail messages containing foul language.
5. You must not access, display, store or distribute information or E-Mail messages that could harm yourself or others, your family, your school or your community.
6. You must not send out information about Great Barr School without being directed to do so by your teacher.
7. You must not download via the Internet any inappropriate material, for example: games, pirated software, videos, entertainment software.
8. You must not waste school resources and your time by accessing/downloading chat lines or news groups unless it is part of a structured teacher managed activity.
9. You must not attempt to disable or circumvent any of the network security systems, or cause malicious damage to computers, software or any other hardware.
10. You must not carry out any activity that could be classed as bullying, for example inappropriate E-Mail messages.

School responsibilities

1. Your access to the Internet and E-Mails will be limited and controlled by a member of staff and only possible if it is directly related to your work.
2. The school will record information about the Internet sites you visit.
3. The school may inspect any files or E-Mails stored in your user area. The school reserves the right to access any floppy disk or other media brought into school and to monitor all communications. Pupils should thus be aware that their files or E-Mails will not always be private.
4. You must understand that Great Barr School will keep the copyright to any original material you put on a World Wide Web page.
5. The School will use a filter system to restrict access to inappropriate Internet sites.

Have you thought about the consequences?

If you break any of the rules then action will be taken against you, which may result in:

1. Disciplinary action taken in line with the School's Behaviour Policy.
2. Temporary or permanent ban on the use of the Internet and E-Mail access.
2. Temporary or permanent ban on the use of School computers.
4. When applicable, the involvement of the Police and / or other external agencies.

These actions could affect your School work and ultimately your KS3 SATs, GCSE or A level results or even entry on some courses. Think carefully about your actions when using the School computers.